

New Role – Safeguarding Officer and Designated Safeguarding Lead

Bocsio Cymru is looking for an enthusiastic and knowledgeable professional to support and advise Bocsio Cymru and its clubs on safeguarding in the sport.

The role of the Bocsio Cymru Safeguarding Officer & Designated Safeguarding Lead (DSL) is to embed a culture of safeguarding throughout the sport, develop effective policies, practices and procedures and prioritise the safety and wellbeing of all involved.

The position is new, giving the successful candidate creative freedom to put their stamp on making boxing safer. It is a two-day a week role and will be based within the Welsh Boxing Office in Sport Wales, Cardiff. The standard workweek comprises of 37.5 hours Monday to Friday, although there is an expectation to work evenings and weekends when required to fulfil the needs of the role. You will be given leave in lieu of any additional days worked over weekends.

This is an outstanding opportunity to join a newly created team and drive positive change within a vibrant sport which has a positive effect on so many.

To apply, applicants should send a cover letter outlining your suitability for the role and an up-to-date CV to the CEO, Colin Metson.

Application Closing Date: Friday 6 November, 2026

Interview Dates: TBC

If you have any questions regarding the role, please email Colin Metson on the email address above, or phone 02920 334929

Boscio Cymru is committed to safeguarding and promoting the welfare of all who engage in its activities. As part of the recruitment and selection process any offers of work involving working in regulated activity with children are subject to a satisfactory enhanced DBS Disclosure and Barred list check (depending on the level of supervision, frequency and nature of contact with children).



JOB DESCRIPTION

TITLE: Safeguarding Officer & Designated Safeguarding Lead

CONTRACT TYPE: Open Ended, 2 days per week

ORGANISATION: Welsh Boxing

DEPARTMENT: Office

JOB BASED AT: Welsh Boxing Head Office, Cardiff

REPORTS TO: CEO and Board Safeguarding Director

BUDGET: TBC

RESPONSIBILITY: Safeguarding

REMUNERATION: £33,000 per annum, pro rata

KEY INTERFACE WITH: Board Director for Safeguarding, CEO, Office Manager, Regional Welfare Officers, Club Welfare Officers and General Membership.

POSITION OVERVIEW

You will be responsible for overseeing the implementation of the Bocsio Cymru Safeguarding Policy and updating the policy when necessary.

MAIN TASKS & RESPONSIBILITIES

- Enhancing organisational awareness of Safeguarding and a person-centred approach through training and CPD programmes.
- Ensuring that all clubs registered with Bocsio Cymru are compliant with safeguarding requirements.
- Communicating with, supporting, and developing Club & Regional Welfare Officers to ensure they have the support required for them to fulfil their role.
- Supporting the regions with their Safeguarding standards.
- Undertaking relevant training when required and representing Bocsio Cymru at Lead Officer Safeguarding Forums and events.
- Leading on Safeguarding Case Management for Bocsio Cymru cases, making referrals to external agencies where appropriate.
- Consulting with key stakeholders on safeguarding policies, processes, and projects to ensure their voice is captured.
- Managing regular reviews of Bocsio Cymru and partner operations to ensure they are compliant with relevant legislation, statutory guidance, sector rules/regulations and Bocsio Cymru policies and procedures.

- Supporting safer recruitment processes throughout boxing in Wales.
- Managing accurate record keeping and retention processes, in line with Data Protection regulations.
- Providing advice and guidance to key stakeholders on safeguarding matters.
- Leading on maintaining and developing the Standards for Safeguarding and Protecting Children in Wales and the Safeguarding Adults Framework.
- Working effectively and collaboratively with external organisations, such as WSA, NSPCC Sport, Ann Craft Trust and Sport Wales to further enhance safeguarding support and provision for Bocsio Cymru.

Person Specification

Essential

- Experience of working in safeguarding, child protection and/or safeguarding adults.
- Strong knowledge of safeguarding legislation, guidance and best practice in Wales.
- Experience of managing safeguarding concerns and liaising with external agencies.
- Ability to provide clear advice, support and guidance to staff, volunteers and clubs.
- Experience of delivering training, presentations or awareness sessions.
- Excellent communication, organisation and record-keeping skills.
- Ability to manage sensitive information with professionalism and confidentiality.
- Commitment to equality, inclusion and a person-centred approach to safeguarding.

Desirable

- Experience of safeguarding within sport, education, youth work or the voluntary sector.
- Experience of supporting volunteers and safer recruitment processes.
- Welsh language skills.

The successful candidate will be:

- Approachable, collaborative and solutions-focused.
- Able to work independently and manage competing priorities.
- Committed to continuous professional development.
- Passionate about safeguarding and promoting the welfare of children, young people and adults at risk.

NOTE

This job description is not intended to be exhaustive and is merely a guide of expected duties. It is expected that the post holder will adopt a flexible attitude and accept that the duties may have to be varied with or without notice to fit business requirements or individual development needs.

EQUAL OPPORTUNITIES

Welsh Boxing is an equal opportunity employer and welcomes applications from candidates irrespective of age, gender, race, colour, nationality, ethnic or national origin, disability, religion, sexual orientation, or marital status. No applicant will be disadvantaged by conditions that cannot be shown to be justified and selection will be based on merit.