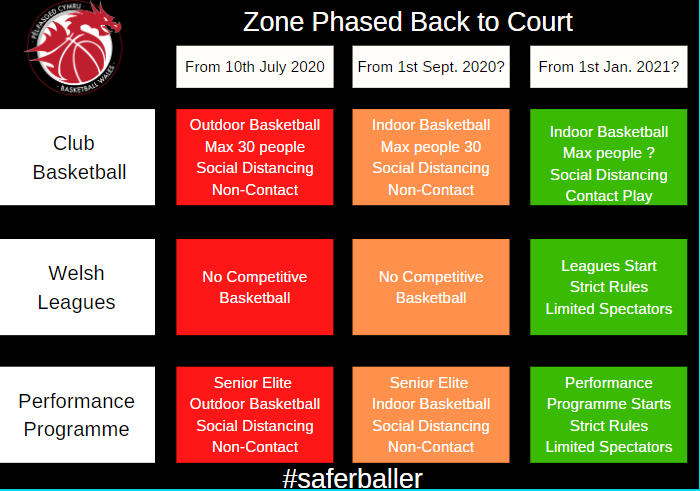
A screenshot of a cell phone

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A close up of a sign

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**RED ZONE**

Risk Assessment Date: 12th August 2020

Review Date: 1st September 2020 & monthly thereafter

BASKETBALL WALES COVID-19 CLUB RISK ASSESSMENT

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **HAZARD – Health Risk of Infection due to COVID-19 Global Pandemic** | | | | | | |
| **AREA/ACTIVITY** | **WHO MIGHT BE HARMED** | **CONTROL MEASURES** | **ADDITIONAL CONTROLS** | **ACTION BY WHO?** | **ACTION BY WHEN?** | **COMPLETED** |
| **Vulnerable Groups**  **RED ZONE** | People with underlying health conditions identified as high risk | All Club members, coaches, volunteers & support staff should be made aware of the greater risk of contracting Coronavirus for people with underlying health conditions & those from a BAME background. | Club Covid-19 Officer to ensure information is accessible to suit individual needs. |  |  |  |
| **Pre-Attendance Check** | Players, Coaches, Volunteers & Support Staff | All Clubs must set up a booking system where players can make their self-declaration on their Covid-19 status. Participants must agree to the statement to be able to book onto the session. This can be done in a variety of ways including verbally by phone or as a checkbox on a web form. Parents/Guardians for participants under 18 must indicate on behalf of their child. | Clubs are advised to use the prepared statement in the Basketball Wales Club Protocols Pack. |  |  |  |
| **Screening at Basketball Sessions**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs to set up a screening & registration procedure for all people attending sessions carried out by their agreed ‘Responsible Person’ including: -   1. Taking a register of participants & other attendees present 2. Ensuring self-declarations are provided 3. Ensuring attendees understand the Covid-19 measures in place 4. Monitoring of the session to ensure compliance with the Covid-19 measures 5. Ensuring safe entry & exit measures 6. Dealing with non-compliant people | Follow any venue specific procedures.  Use the Basketball Wales Self-Declaration Poster.  Advise people unable to agree the self-declaration to return home & follow Welsh Government guidance on self-isolating & obtaining a test.  Documentation must be kept for 2 years. |  |  |  |
| **AREA OR**  **ACTIVITY** | **WHO MIGHT BE HARMED** | **CONTROL MEASURES** | **ADDITIONAL CONTROLS** | **ACTION BY WHO?** | **ACTION BY WHEN?** | **COMPLETED** |
| **People returning after isolation**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs to set up procedures for managing people wanting to return to training or volunteering in the Club after having a suspected or confirmed case of Coronavirus: -   1. Club member to contact Club COVID-19 Officer before they return to basketball sessions 2. Club COVID-19 Officer to advise club member to see their GP for a check-up prior to returning | Coaches may need to implement a staged return for individuals. |  |  |  |
| **Personal Hygiene**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs to set up procedures & guidelines for all people attending sessions: -   1. Use of hand sanitiser on entering, during & leaving the session 2. Wash hands effectively after using the toilet. 3. Arrive ready to train 4. No sharing of towels, water bottles or snacks | Communication to Club members prior to sessions re-starting.  Reminders during sessions. |  |  |  |
| **Social Distancing**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs to ensure the current Welsh Government regulations on social distancing is maintained: -   1. Follow organisers instructions on maintaining 2m distance on arrival & leaving the venue & during breaks. 2. Maximum of 30 people per session including coaches, volunteers & other attendee’s 3. Train & Go – no congregating after the session. 4. No car sharing outside your household 5. No bodily contact 6. No handshakes or high fives 7. No spectators within close proximity of the session unless required for medical or supervision reasons 8. Spectators in general should remain away from the training area. | Follow any venue specific procedures.  Reminders during sessions. |  |  |  |
| **AREA OR**  **ACTIVITY** | **WHO MIGHT BE HARMED** | **CONTROL MEASURES** | **ADDITIONAL CONTROLS** | **ACTION BY WHO?** | **ACTION BY WHEN?** | **COMPLETED** |
| **Equipment**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Coach to set up equipment needed for the session to minimise the number of people involved in handling equipment. Clubs need to put into place procedures for cleaning of equipment: -   1. Any equipment used must be cleaned & sanitised after the session including club balls, cones, floor markers etc. 2. Check with your venue on any post session cleaning they may require that you carry out. 3. Document cleaning carried out for each session – use the Basketball Wales Club Session Checklist | The Club Covid-19 Officer or other appointed Club Member should oversee the session, ensuring compliance with safety measures. |  |  |  |
| **PPE & Cleaning**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs need to ensure they have adequate provisions of any PPE: -   1. Document the cleaning carried out for each session – use the Basketball Wales Club Session Checklist 2. Face coverings should be used by coaches, volunteers & support staff 3. Disposable gloves, apron & a face mask must be worn to administer First Aid & to carry out cleaning after sessions. 4. Hand sanitiser should be provided for participants, coaches & volunteers. No-touch dispensers are recommended. 5. Paper towels or paper roll to be used to clean up spills 6. Cleaning products should meet Welsh Government guidance. 7. Cleaning materials must be stored & handled in accordance with individual product guidelines 8. Rubbish bags – bag all waste, tie securely & dispose as the venue procedures dictate. | Follow any venue specific procedures.  The Club Covid-19 Officer or other appointed Responsible Person should oversee the session, ensuring compliance with safety measures. |  |  |  |
| **AREA OR ACTIVITY** | **WHO MIGHT BE HARMED** | **CONTROL MEASURES** | **ADDITIONAL CONTROLS** | **ACTION BY WHO?** | **ACTION BY WHEN?** | **COMPLETED** |
| **Basketballs**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs to advise participants: -   1. Bring their own ball if they can & mark it clearly with their name, 2. No ball passing to others 3. Participants to retrieve their own ball. 4. Clean & sanitise their own ball before & after use | Reminders during sessions. |  |  |  |
| **General running of the club**  **RED ZONE** | Players, Coaches, Volunteers & Support Staff | Clubs should maintain day to day standards in areas such as safeguarding, health and safety, equity, and equality during this phased return to basketball. Clubs are advised to: -   1. Maintain regular club committee meetings to ensure standards are maintained. 2. Consider whether sessions with smaller group sizes (less than the maximum permitted group size) would be easier to manage initially. 3. Ensure there are open & honest discussions within the club committee about the club’s ability to maintain standards. 4. Seek help & advice from the Basketball Wales Lead Covid-19 Officer if required 5. Take part in the Basketball Wales Covid-19 Support Hub sessions to share best practice & gain support if required. |  |  |  |  |