



COVID-19 COORDINATOR – SNOWSPORTS

DESCRIPTION OF ROLE AND RESPONSIBILITIES

Each club committee or organising body should appoint a COVID-19 coordinator. To assist organisations in appointing the right and most appropriately skilled person for this role, below is a list of the responsibilities for your COVID-19 Coordinator.

- The COVID-19 Coordinator will be the key implementer and central point of contact for all matters COVID-19 for the club/organising body.
- The Coordinator will fulfil the role of liaising with other clubs, associations, local and National Sporting Organisations and other relevant stakeholders in relation to your organisation's response to COVID-19.
- They will oversee the implementation of the organisation's return to sport arrangements by addressing the requirements set out in the Snowsport Cymru Wales Return to Snowsports guidance.

ACTIONS

- Review the checklist in the Snowsport Cymru Wales Return to Snowsports guidance and take action to implement each of them (or arrange for their implementation).
- Document justifications for not undertaking particular actions.
- Regularly review the adherence to and practical functionality of each element of guidance and amend, update or improve as necessary.
- Advise the committee/board on the adherence and practical functionality of each of the areas.
- Seek assistance and advice where required.
- Assist your organisation (operationally) to safely ramp up preparations for the next phase.
- Act as the contact point for your organisation's members and participants – particularly around questions relating to return to sport and the actions your organisation has taken to mitigate the risk of COVID-19 transmission.
- Ensuring that records of participation (including coaches and officials) at club sessions are maintained in accordance with government advice.
- Assisting authorities in Track and Trace procedures if requested.
- Act as the contact point for other relevant stakeholders.

Snowsport Cymru Wales is the governing body for snowsports in Wales

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